



## Summer 2026 Important Student Reminders

Dear Students,

We hope this message finds you well & that you had a productive school year! As summer approaches, please review below for important reminders.

### Register Early

- Register for classes as early as possible, as soon as registration opens, to avoid any complications, such as not being able to register for the required courses needed for your major/degree.
- You are only allowed to enroll in courses that are required for your degree as stated in your study plan.

### Mandatory Credit Requirement

- You must enroll in enough credits (\*based on your academic start term) in the Summer term to earn the 27 semester/42 quarter credits required per academic year under the scholarship rules.
- All courses must be required for your degree.
- Repeated courses with a passing grade (C or higher) and unapproved courses cannot be counted toward eligibility for Summer Salary, Ticket Allowance, or Book Allowance.

*Failure to earn the 27 semester credits/42 quarter credit per year will result in repayment of the Summer/ July & August salaries.*

### Summer Salaries Eligibility

#### Students Who Began in \*Fall

- Students who began academic studies in the Fall term must provide proof that they have earned or are on track to earn (based on Summer enrollment) the 27 semester/42 quarter required credits from Fall through Spring/Summer 2026.
- Students who are on track to earn the required credits by Summer 2026 must provide written acknowledgment that they will earn the required credits at the end of Summer 2026.

#### Students Who Began in \*Winter/Spring

- Semester schools: Earn 27 credits between Spring 2026 + Summer 2026 + Fall 2026 (one calendar year)
- Quarter schools:
  - Earn 42 credits between Spring 2026 + Summer 2026 + Fall 2026 + Winter 2027 (on calendar year)
  - OR, if activated Scholarship during a Winter 2026 Quarter:
    - Earn 42 credits between Winter 2026 + Spring 2026 + Summer 2026 + Fall 2026 (one calendar year)
- Students who are on track to earn the required credits by Fall 2026 must
- provide written acknowledgment that they will earn the required credits at
- the end of Fall 2026.

**IMPORTANT:** If you have received suspension approval during academic studies, please contact your Cultural Office advisor to confirm your current track for summer salary eligibility.

#### What do I need to submit to confirm my eligibility?

- Students must submit the following documents to the Cultural Office by **June 10, 2026**.

#### What if I don't submit my documents by June 10, 2026?

- You will not receive your July 2026 salary on time (scheduled to be released around June 20, 2026).

#### Required Documents

- 1. Spring 2026 Official Electronic Transcript**  
-Must be submitted by students not enrolled in Summer 2026 courses.
- 2. Summer 2026 Verification of Enrollment/Detailed Class Schedule (or Fall 2026 Schedule)**  
-Must include your name, school, term, and detailed course information (start and end dates, credits, and method of instruction)  
-Students are required to always provide their Cultural Office advisor with the final copy of their class schedule. If you change your class schedule before the add/drop deadline, you must provide your advisor with an updated copy.  
-All enrollment decisions must be finalized before the add/drop deadline. Students are responsible for any tuition charges resulting from withdrawing from courses after the add/drop deadline.
- 3. Written confirmation from your home school that all Summer courses are required for your degree.**  
-Students may only take summer courses that apply to their degree. If your summer courses are not listed on your most recent study plan on file, the Cultural Office advisor must receive an email directly from your university advisor confirming the course(s) count toward your degree. The Cultural Office will not cover courses that do not count toward your degree.
- 4. Acknowledgment Email to Advisor**  
-Only if on track to earn the required credits.

### Online/Other Non-Traditional Courses

- Non-traditional courses\* are, but may not be limited to:
  - Online, hybrid (undefined or 51%+ online instruction), hybrid remote/online (undefined or 51%+ online instruction), attend anywhere, blended, remote, video, virtual, independent study, distance learning, flex courses.
- You are allowed a maximum of **six (6) non-traditional courses\* or 18 credits in total for your entire undergraduate studies**, including any mandatory non-traditional courses required for your degree.
- **Written prior approval from our office is required before taking these courses.** If you exceed the allowed six courses (18 credits), our office will not be able to authenticate your degree, and you will not be eligible to apply for Continuation to Masters.
- **PRIOR APPROVAL means you submitted your request BEFORE the start of the semester at your university\*** OR If you register for non-traditional courses within the add/drop period, AND request approval prior to registering.
- If you do not request prior approval for non-traditional courses, the scholarship will not pay for the course, even if you have remaining non-traditional classes.
- Each approval is specific to the requested course for a specific semester, based on the course number and section, and is not applicable to any future non-traditional course enrollment requests.

### Requesting Non-Traditional Course(s)

You must send an email request to your Cultural Office advisor before the start of the semester or registration, including the following information/documents for your request to be reviewed for approval:

- Class name, class number, and number of credits
- Term you plan to take the class
- Where you plan to take the class
- Format of class (in-person, online, hybrid, independent study, etc.)
- A copy of the detailed course schedule, including meeting dates, times, and instruction method. This can be a copy of your class schedule or a screenshot from the university course search with the required information.
- Proof that the course is applicable to the degree (either a letter from your university adviser or an official study plan)

A Verification of Enrollment (VOE)/class schedule without a request email from you is not considered a prior request.

#### Community College Courses

- **Online courses are not allowed.**
- You must have a valid reason to take community college courses for the tuition to be paid by the scholarship (maximum of 2 courses up to 8 credits during your entire studies). If you do not have a valid reason, the course tuition will be the student's responsibility.
- If you do not request prior approval for taking a course at another university or community college, the scholarship will not pay for the course.

#### Mandatory Internship Course and Study Abroad

- Written prior approval from the Cultural Office is required before enrollment.
- Online internships are not approved.
- If you do not request prior approval for taking a mandatory internship course or enrolling in a study abroad program, the scholarship will not cover the cost of tuition.

#### Repeated Courses

- You are not allowed to repeat courses with a grade of C or higher; the scholarship will not cover the tuition for such courses or courses that are not required for your degree.
- These repeated courses also cannot be counted toward eligibility for Summer Salary, Ticket Allowance, Annual Allowance, or Continuation to Master's.

### Concurrent Enrollment

- Written approval by our office is required PRIOR to taking a course outside your university (including in-person, online, & in-person community college courses).
- **PRIOR APPROVAL means you submitted your request BEFORE the start of the semester at your university**
- Students are not permitted to exceed the home university credit limit due to concurrent enrollment, even if the university grants an exception. Any concurrent enrollment credits in excess of the home university credit limit will result in unapproved credits, final degree authentication will be at the Ministry's discretion, and you will not be eligible to apply for Continuation to Masters.

Per Ministry regulations:

- **Concurrent enrollment (or enrollment in 2 schools in the same term)**, should not violate the credit limit per term at your home school.
- Scheduling overlap or conflicts is not allowed.
- The course must be applied to your degree.

## Unapproved Date/Time/Format/Divisions or Campuses

Unapproved Date/Time/Format/Divisions or Campuses are NOT APPROVED and SHOULD NOT be applied towards degree requirements. They must be repeated during your studies and before graduation to avoid any issues during the authentication process:

- Weekends (Saturday & Sunday classes are not allowed)
- Evening division and professional courses
- Unapproved mini-sessions
- Credits by exam or correspondence
- Extension, Global, Worldwide campus, Continuing Education/Studies, College of Professional Studies, Open University courses

### Withdrawn Course

If you drop a course after the add and drop period, you will receive a "W" grade, which stands for withdrawal from the course. **Please note that your scholarship does not cover tuition fees associated with Ws.**

### Major Changes and Academic Transfers

You are not allowed to change your major or transfer universities without first notifying the Cultural Office and receiving confirmation that your request complies with the scholarship rules and regulations. Failure to adhere to this requirement will result in a regulatory violation. Please refer to the [scholarship rules and regulations](#) to confirm the major change and academic transfer policy.

### Unapproved Courses

If you have any unapproved courses, please ensure that you retake them in an approved format as soon as possible. If they are not retaken before you graduate, your degree cannot be authenticated by this office, and your degree authentication will be at MOHE's discretion.

## Travel Approval

- During university holidays, if you leave the country, you must contact the International Student Office at your university to approve and sign your I-20 to ensure you maintain your legal status with USCIS.
- Per scholarship rules and regulations, you must be present at the scholarship location from the start date to the end date of each term. In case of emergency, you must inform the Cultural Office and your university's International Office prior to your departure if you plan to leave your scholarship location.
- It is extremely important to consult with your university's International Office and notify your Cultural Office advisor prior to making any travel arrangements, including returning to Kuwait for a visa renewal.

### Bank Account Information

Students may request a **maximum of three** bank account changes during the scholarship period, with all requests requiring a bank letter confirming the old account's closure. If you must change your bank account, please [allow up to 30 days for processing](#). Only allowed between the 1st and 10th of each month for next month's salary. (Example Submit Aug. 1-10 for September salary)

### Maintain Close Communication with your Cultural Office Advisor

Your academic advisor at the Cultural Office is your best source of support and information. They are ready and willing to answer all your questions and provide you with all the information you need to confirm you are following all your scholarship rules and requirements. It is crucial to frequently communicate with your advisor via email and check your email regularly, as this is the primary way our office contacts you with important notices and reminders.

### Ensure your Contact Information is Up to Date

- Email address
- US Mailing address
- US Phone number

### Emergency Contact

Call the Consulate General of the State of Kuwait's 24-hour hotline at (310-279-3644).

### Failure to comply with any scholarship regulations may result in:

- Loss of financial benefits
- Repayment obligations
- Academic/Scholarship consequences

**Please remember that we are here to help you as needed. If you have any questions, please consult with your Cultural Office Adviser via email.**