



Fall 2026 Important Student Reminders

Dear Undergraduate Students,

We hope this message finds you well & that you had a productive school year! As Fall approaches, please review below for important reminders.

Register Early

- Register for classes as early as possible, as soon as registration opens, to avoid any complications, such as not being able to register for the required courses needed for your major/degree.
- You are only allowed to enroll in courses that are required for your degree as stated in your study plan.

Mandatory Credit Requirement

- You must enroll in at least 12 credits per term/quarter.
- All courses must be required for your degree.
- Repeated courses with an original passing grade (C or higher) and unapproved courses cannot be counted toward eligibility for Summer Salary, Ticket Allowance, or Book Allowance.

Semester System: You must earn 27 credits from Fall 2026 + Spring 2027 + Summer 2027

Quarter System: You must earn 42 credits from Fall 2026 + Winter 2027 + Spring 2027 + Summer 2027

Fall 2026 Salary Eligibility & Required Documents

If you plan to suspend your scholarship effective Fall 2026, you must notify your Cultural Office advisor immediately. You are not entitled to receive any salaries that align with the Fall 2026 term if you plan to suspend your scholarship for Fall 2026. Please note that only students who continue their studies through the Fall 2026 semester are entitled to receive the September 2026 salary (scheduled to be released around August 20, 2026).

What do I need to submit to confirm my eligibility?

- Students must submit the following documents to the Cultural Office by **September 1, 2026**.

What if I don't submit my documents by September 1, 2026?

- Your salary will be held effective the October 2026 salary (scheduled to be released around September 20, 2026).

Required Documents

- Spring 2026/Summer 2026 Official Electronic Transcript**
 - Must be sent directly from the school to our office
 - *Not required for first-TERM
- Fall 2026 Verification of Enrollment and/or Detailed Class Schedule**
 - You must follow your study plan and register in classes applicable to your degree.
 - Course scheduling overlap or conflicts is not allowed, even if the professor/university grants an exception.
 - We must receive a copy of your class schedule that includes your name, school, term, and detailed course information (start and end dates, credits, and method of instruction).
 - Students are required to always provide their Cultural Office advisor with the final copy of their class schedule confirming full-time enrollment in classes applicable to your degree. If you change your class schedule before the add/drop deadline, you must provide your advisor with an updated copy.
 - All enrollment decisions must be finalized before the add/drop deadline. Students are responsible for any tuition charges resulting from withdrawing from courses after the add/drop deadline.
- Verification of Non-Traditional Courses Form**
 - *Must include all coursework through the most recent term
 - Must be sent directly from the school to our office and signed by the Registrar
 - *Not required for first-TERM
- Signed Study Plan**
 - Must be sent directly by the university to our office/not accepted if sent from students directly
 - Fall 2026 classes listed on the study plan must match the Fall 2026 class schedule.
- I-94 Most Recent Date of Entry + Travel History**
 - *Please submit one PDF document containing the I-94 and Travel History
- Current Certificate from the Public Institution for Social Security in Kuwait (PIFSS)**
- Current "To Whom it May Concern" Certificate from the Public Authority of Manpower (PAM)**

Links to Student Forms

- [Undergraduate Forms](#)



Fall 2026 Book/Equipment Allowances Eligibility & Required Documents

- You are NOT ELIGIBLE for book/clothing & equipment allowance if:
 - You are on scholarship extension or suspension
- We can review your eligibility for the Fall 2026 allowance, effective August 20, 2026, as soon as you submit the following items to confirm your eligibility under the new rules and regulations:
 - Academic Students:
 - Spring/Summer 2026 Official Transcripts - must have EARNED minimum 12 credits and 2.00 GPA in Spring /Summer 2026
 - Fall 2026 VOE (Verification of Enrollment) - must have enrolled full-time for Fall 2026 (minimum 12 credits)
 - After the September 1, 2026 deadline, we can only review your allowance eligibility once all term documents are received.
 - ESL Students
 - Must pass at least half of the ESL classes taken in the previous term (verified upon receiving official grade reports from the school)
 - Next term's VOE/Verification of Enrollment
 - Note: You cannot receive more than two bi-annual allowances during your ESL studies.

Online/Other Non-Traditional Courses

- Non-traditional courses* are, but may not be limited to: online, hybrid (undefined or 51%+ online instruction), hybrid remote/online (undefined or 51%+ online instruction), attend anywhere, blended, remote, video, virtual, independent study, distance learning, flex courses.
- You are allowed a maximum of six **(6) non-traditional courses* or 18 credits** in total for your entire undergraduate studies, including any mandatory non-traditional courses required for your degree.
- Written prior approval from our office is required before taking these courses.
PRIOR APPROVAL means you submitted your request BEFORE the start of the semester at your university OR If you register for non-traditional courses within the add/drop period, AND request approval prior to registering.
- If you do not request prior approval for non-traditional courses, the scholarship will not pay for the course, even if you have remaining non-traditional classes.
- Each approval is specific to the requested course for a specific semester, based on the course number and section, and is not applicable to any future non-traditional course enrollment requests.
- If you exceed the allowed six courses (18 credits), our office will not be able to authenticate your degree, and you will not be eligible to apply for Master's scholarship. Taking any unapproved courses will cause significant delays with your final degree authentication.

Requesting Non-Traditional Course(s)

You must send an email request to your Cultural Office advisor before the start of the semester or registration, including the following information/documents for your request to be reviewed for approval:

- Class name, class number, and number of credits
- Term you plan to take the class
- Where you plan to take the class
- Format of class (in-person, online, hybrid, independent study, etc.)
- A copy of the detailed course schedule, including meeting dates, times, and instruction method. This can be a copy of your class schedule or a screenshot from the university course search with the required information.
- Proof that the course is applicable to the degree (either a letter from your university advisor or an official study plan received directly from the school)

A Verification of Enrollment (VOE)/class schedule without a request email from you is NOT considered a prior request.

Community College Courses

- Online courses are not allowed.**
- You must request prior approval and have a valid reason to take community college courses for the tuition to be paid by the scholarship (a maximum of 2 courses up to 8 credits during your entire studies). If you do not have a valid reason, the course tuition.

Mandatory Internship Course and Study Abroad

- Written prior approval from the Cultural Office is required before enrollment.
- Online internships are not approved.
- If you do not request prior approval for taking a mandatory internship course or enrolling in a study abroad program, the scholarship will not cover the cost of tuition.

Repeated Courses

- You are not allowed to repeat courses with an original grade of C or higher; the scholarship will not cover the tuition for such courses or courses that are not required for your degree.
- These repeated courses also cannot be counted toward eligibility for Summer Salary, Ticket Allowance, Annual Allowance, or Master's scholarship.



Concurrent Enrollment

Written approval by our office is required PRIOR to taking a course outside your university (including in-person, online, & in-person community college courses).

PRIOR APPROVAL means you submitted your request BEFORE the start of the semester at your university.

- Students are not permitted to exceed the home university credit limit due to concurrent enrollment, even if the university grants an exception. Any concurrent enrollment credits in excess of the home university credit limit will result in unapproved credits, final degree authentication will be at the Ministry's discretion, and you will not be eligible to apply for the Master's Scholarship.

Per Ministry regulations:

- Concurrent enrollment (or enrollment in 2 schools in the same term)**, should not violate the credit limit per term at your home school.
- Scheduling overlap or conflicts is not allowed.
- The course must be applied to your degree

Unapproved Date/Time/Format/Divisions or Campuses

Unapproved Date/Time/Format/Divisions or Campuses are NOT APPROVED and SHOULD NOT be applied towards degree requirements. They must be repeated during your studies and before graduation to avoid any issues during the authentication process:

- Weekends (Saturday & Sunday classes are not allowed)
- Evening division and professional courses
- Unapproved mini-sessions
- Credits by exam or correspondence
- Extension, Global, Worldwide campus, Continuing Education/Studies, College of Professional Studies, Open University courses

Withdrawn Course

If you drop a course after the add and drop period, you will receive a "W" grade, which stands for withdrawal from the course. **Please note that your scholarship does not cover tuition fees associated with Ws.**

Non-Letter-Graded Course

You are allowed to register for a maximum of four pass/fail or credit/no credit optional courses during your entire studies.

Major Changes and Academic Transfers

You are not allowed to change your major or transfer universities without first notifying the Cultural Office and receiving confirmation that your request complies with the scholarship rules and regulations. Failure to adhere to this requirement will result in a regulatory violation. Please refer to the [scholarship rules and regulations](#) to confirm the major change and academic transfer policy.

Unapproved Courses

If you have any unapproved courses applied to your degree, please ensure that you retake them in an approved format as soon as possible. If they are not retaken before you graduate, your degree cannot be authenticated by this office, and your degree authentication will be at MOHE's discretion.

Travel Approval

- During university holidays, if you leave the country, you must contact the International Student Office at your university to approve and sign your I-20 to ensure you maintain your legal status with USCIS.
- Per scholarship rules and regulations, you must be present at the scholarship location from the start date to the end date of each term. In case of emergency, you must inform the Cultural Office and your university's International Office prior to your departure if you plan to leave your scholarship location.
- It is extremely important to consult with your university's International Office and notify your Cultural Office advisor prior to making any travel arrangements, including returning to Kuwait for a visa renewal.

Bank Account Information

Students may request a maximum of three bank account changes during the scholarship period, with all requests requiring a bank letter confirming the old account's closure. If you must change your bank account, please allow up to 30 days for processing. Only allowed between the 1st and 10th of each month for next month's salary (Example: Submit Aug. 1-10 for September salary).



**Maintain Close Communication with your
Cultural Office Advisor**

Your academic advisor at the Cultural Office is your best source of support and information. They are ready and willing to answer all your questions and provide you with all the information you need to confirm you are following all your scholarship rules and requirements. It is crucial to frequently communicate with your advisor via email and check your email regularly, as this is the primary way our office contacts you with important notices and reminders.

**Ensure your
Contact Information
is Up to Date**

- Email address
- Mailing address
- Phone number

Emergency Contact

Call the Consulate General of the State of Kuwait's 24-hour hotline at (310-279-3644).

**Failure to comply
with any scholarship regulations may
result in:**

- Loss of financial benefits
- Repayment obligations
- Academic/Scholarship consequences

Please remember that we are here to help you as needed. If you have any questions, please consult with your Cultural Office Advisor via email.